

Patton Elementary Campus Advisory Council Meeting Minutes

Monday, September 18, 2017 3:15 p.m. – Patton Library

Members present: Michele Cole, Melissa Eads, Kim Gibson, Laura Jones, Tracey Wolff, Stacy Todd, Sharon Perry, Darryl Pruett, Kim Rodriguez, Espy Biehle, Ashley Cornelius, Holly Barajas, Kara Kelley, Mark Littlefield, Sarah Bodine.

Members absent: Amanda Brantley, Keri Unberhagen.

I. Call to Order Co-Chair Tracey Wolff called the meeting to order at 3:15 p.m.

- A. Introduction of Guests. None.
- B. Approval of agenda: Approved as submitted.
- C. Approval of minutes from the June 15, 2017 meeting: Approved as submitted.

II. Citizens Communication

Tracey Wolff announced. No citizens for communication.

III. Training Presentation – Purpose of the CAC

Tracey Wolff presented the training video.

IV. Principal's Report

Team Leader Report

Melissa Eads reported that Team Leaders reviewed parent and student survey results. They discussed strategies for improving areas with low ratings and also created the school's new mission statement.

Priorities for Patton ES 2017-18

Nancy Maniscalco discussed the levelling process with second grade possibly losing one teacher. There are also two vacancies to be filled – one each in PreK and 5th grade. She said it was a priority to find space for those classrooms and to have them fully staffed by the end of the week.

The school's focus will be on its literacy plan this year.

The new building should be open by the end of the week, including landscaping and playground equipment. The daycare will be moved to the JA portable by the holidays to make room for fourth grade to vacate the temporary portable.

STAAR Data

Nancy Maniscalco presented last year's data by grade level and subject area. She will send last year's student scores to their current teacher.

Campus Improvement Plan – this will be discussed at the October 2017 meeting.

VI. Adjournment The meeting was adjourned at 4:26 pm.

Next meeting is scheduled for **October 16, 2017 at 3:15 p.m.** in the Library.

Future Agenda Items: Election of Co-Chairs for CAC; Election of 2 new parent openings; CIP

Recorded and submitted by Sharon Perry, Recording Secretary, Patton Elementary School Campus Advisory Council